

These statutes were elaborated in order to establish the coexistence rules that must be respected by every exhibitor who signs the contract with CANIMOLT PROYECTOS Y SERVICIOS A.C., the XXXVIII ALIM Assembly organizer, or with EVENTOS MB8 DE MEXICO S.A. DE C.V., designated by the organizer to fulfill the agreed conditions with Xcaret hotel regarding stand installation, assembly, surveillance and supervision.

1. About spaces and stand use.

- 1.1 It is considered to be a STAND only the physical space within the exposition area occupied by the exhibitor. Decoration and exhibited products installed in the stand by the exhibitor are also considered as part of it.
- 1.2 The exhibitor cannot lease, sublease, or lend to anyone else, whether it is an individual or a legal entity, the space assigned to him. The exhibitor cannot exhibit, distribute, neither promote brands, products or services unrelated to the specific subject of the event or the specified subjects established in the signed contracts with the Organizer or EVENTOS MB8 DE MEXICO S.A. DE C.V. as an authorized representative.
- 1.3 The presence of external people or people representing enterprises other than the authorized and identified by their respective badges is forbidden if it obeys to promotional purposes. Contractual rights and obligations of any of the parties cannot be transferred nor assigned without previous written consent by the organizer. Any assignation or transference of contractual rights and obligations made without organizer's previous written consent will be considered invalid.
- 1.4 In case of invasion of unauthorized spaces for exhibitors in the distribution planning, or of spaces not established in a written contract, the organizer himself or through EVENTOS MB8 DE MEXICO S.A. DE C.V. has the right to remove stands and/or exhibitors from the invaded areas without any responsibility.
- 1.5 The rights of use of the space given to the exhibitor during the event will also apply to its employees and authorized representatives identified by CANIMOLT PROYECTOS Y SERVICIOS A.C. Such representatives or employees should always wear in a visible place the identification tags and bracelets provided to them.
- 1.6 Every promotion activity, including those of the exhibitor's staff, every business, every brochure distribution and/or promotions should take place within the stand space. All advertising or promotion shown or given outside the stand limits, such as corridors, restrooms, parking lots, restaurants and/or else, will be directly withdrawn by the organizing committee or through EVENTOS MB8 DE MEXICO S.A. DE C.V. without any responsibility neither any obligation to compensate the exhibitor.

- 1.7 The exhibitor has the commitment to coordinate the adequate functioning of his stand, which means he has to supervise all matters related to the design, use and profit of it during the exposition so it will not interfere, disturb and/or affect other exhibitors, associates or visitors rights. Should any problem or disturbance happen due to his stand, the exhibitor will be obligated to comply with the regulations established by the Organizer. Since the moment the exhibitor contracts the STAND, he is obligated to compensate the third party in case of damage.
- 1.8 Any damage caused to the hotel facilities will entail a financial penalty determined by Hotel Xcaret that must be paid off before dismantling the stand. This may include but not be limited to damages in the public or private areas and the conference rooms, as well as any damage caused by dismantling equipment or used tools, by the exhibitors, participants, organizers, or by a external dismantling staff. Therefore, it is strictly forbidden to nail, screw, drill, make holes or glue anything to floors, walls and roofs. It is also prohibited to install new electric sockets or use other than the existent, to paint, to use flammable products, to perform any activity that may damage the carpet, to use fireworks without previous written consent from the hotel in the terms settled in this statutes.
- 1.9 Once the areas have been handed to each exhibitor and during the exhibition hours, cleaning personnel will be in charge of the cleaning and trash removal from the communal areas, corridors and restrooms. The hotel Xcaret cleaning personnel might enter the stands area to clean the interior areas only if needed and requested by the exhibitor.
- 1.10 It is forbidden to locate, put, glue, hang or fasten any object to the roof structure. It is also prohibited to tie anything to the columns; and to nail, screw, drill or glue anything to floors, walls, glasses, windows, plafonds, columns or any other installation belonging to the Hotel Xcaret.
- 1.11 It is forbidden to locate any kind of advertisements or signboards in the lobby or the public areas at hotel Xcaret. Signboards can only be located in the Convention Center area. The size of them must be agreed by mutual consent with the Organizer and previously authorized by him and the Hotel.

2. Safety – Guidelines and recommendations.

- 2.1 Corridors, emergency exits, fire hydrants, fire extinguishers, safety signs and security systems must never be blocked physically or visually by the exhibitor, visitors to his stand or any kind of materials.
- 2.2 Any demonstration or activity that may result in the obstruction of the aforementioned areas or that may block the free circulation of visitors or nearby exhibitors can be suspended by CANIMOLT PROYECTOS Y SERVICIOS, A.C. directly or through EVENTOS MB8 DE MEXICO S.A. DE C.V. or the Hotel without any responsibility.

- 2.3 It is very important not to overlook your values such as laptops, cellphones, portfolios, etc. EVENTOS MB8 DE MEXICO S.A. DE C.V. staff will show you the preventive measures to be taken in your stand for your equipment. Taking care of the personal values is full responsibility of the exhibitor.
- 2.4 The main task of the Organizer and EVENTOS MB8 DE MEXICO S.A. DE C.V. during the assemblage, exhibition and dismantling will only be carried out in general areas and it will consist in avoiding any disturbances and irregular conducts within the exhibition.
- 2.5 It is strictly forbidden for all participants to enter with or carry any kind of fire gun or puncture weapon, with the exception of security staff legally allowed to carry such objects.
- 2.6 To withdraw any kind of material from the exhibition during the event, it is necessary to have a written authorization from the Organizing Committee where the exhibitor's signature is also needed. EVENTOS MB8 DE MEXICO S.A. DE C.V. staff will coordinate this procedure. Temporally imported equipment can't be, under any circumstance, be withdrawn before the end of the event.
- 2.7 In case you anticipate bringing equipment, gifts or any kind of working material packed in boxes, Mexican Tourism Government Offices or the Exhibitor's customs broker can assist you to get the required permits. The exhibitor must inform the Organizer and EVENTOS MB8 DE MEXICO S.A. DE C.V. 90 days prior to arrival about the material and other items shipping. If the notification is not received in such advance, Hotel Xcaret will not be able to take in the aforementioned material.
- 2.8 The exhibition area will remain closed during the night. It will be forbidden for any person other than the Organizing Committee to enter the area.
- 2.9 If it is not possible to put away the merchandise displayed in the exhibition, this must have a protection mechanism. If it has removable parts, they must be removed.
- 2.10 Hotel Xcaret and the Organizer will not be held responsible for any damage or loss of merchandise or items brought to the hotel facilities neither for forgotten objects that aren't in custody. With prior notice to the organizer, EVENTOS MB8 DE MEXICO S.A. DE C.V. and the Hotel can assist the Exhibitor in hiring security personnel. Likewise, Hotel Xcaret will not hold any responsibility for forgotten objects outside the safe-deposit box located in each room.
- 2.11 A manager from the security staff will remain at all times in the services area for every further information and/or clarification.

- 2.12 For safety and control reasons, there are restricted areas duly marked and where entry is only allowed to qualified technical staff. Access to these areas must not be obstructed.
- 2.13 The exhibitor and all of his staff collaborators have the obligation to identify evacuation routes and emergency exits in order to be prepared in case of contingency.
- 2.14 In the event of a contingency, please remain calm and follow the instructions given by the Civil Protection staff of Hotel Xcaret. Your cooperation is essential.
- 2.15 It is strictly forbidden to store boxes or materials outside the stand. CANIMOLT PROYECTOS Y SERVICIOS, A.C., as well as the Hotel Xcaret will not provide the exhibitor with any kind of storage room for products an/or promotion material outside the space designated for it. Consequently, safety and custody of the equipment, merchandise, packs and values, is an exclusive responsibility of the exhibitor.

3. Assemblage and dismantling.

- 3.1 It is strictly forbidden to smoke or drink any kind of alcoholic beverages during loading and unloading maneuvers for assemblage or dismantling. It is also prohibited for children and any external person to access the maneuver and exposition areas.
- 3.2 Given the use of rollers, pipes, and other tools, proper safety precautions must be taken to avoid damages. The use of heavy-duty machinery for this purpose is forbidden.
- 3.3 It is strictly forbidden to walk down the corridors or the ground areas carrying electrical cables or appliances, which might imply any kind of danger on the floor or above it.
- 3.4 Within the facilities of the Hotel Xcaret it is not allowed the execution of forge works, the use of saws, air guns, spray guns, etc., as well as the use of products that might affect the environment. The time for setting up the stands shall not be used for the integral construction of the stands and/or the decorative elements within the facilities. Therefore, any adaptations in the set up will be limited to small details in the construction or assemblage of these elements. If design is required, it must be contracted with EVENTOS MB8 DE MEXICO S.A. DE C.V.
- 3.5 Based on the Law of Ecological Balance and Protection to the Environment, noise made by music and similar devices must not exceed 75 decibels.
- 3.6 The exhibitor and EVENTOS MB8 DE MEXICO S.A. DE C.V. are responsible for removing from the floor any marks or waste materials caused or resulting from

setting up the exhibition spaces or from any other purpose. If any kind of special cleanser is needed, it shall not leave any kind of mark or stain.

- 3.7 Rugs and carpets can only be attached to the floor with double-faced tape. It is forbidden to glue or apply any other material directly on the floor, painted surfaces, signs or glasses belonging to the building. If the exhibitor and/or his contractor do not remove any material placed by them, there will be a charge made to cover the expenses of the labor and materials needed to take it off. Such charge will be evaluated depending on the particular case.
- 3.8 Any recruitment that will engage electric power consumption, transport of packages or merchandise, assistance from technical staff, special assemblies, or any other service that generates an additional charge must be previously and specifically requested in writing to the Organizer or to EVENTOS MB8 DE MEXICO S.A. DE C.V.. If assistance from Hotel Xcaret is needed to transport or move any materials, the exhibitor will cover the financial cost.
- 3.9 The whole stand (composing elements, assets and merchandises) must be removed from the Hotel Xcaret facilities in the specified time and date. CANIMOLT PROYECTOS Y SERVICIOS, A.C., even through EVENTOS MB8 DE MEXICO S.A. DE C.V., reserves the right, without any responsibility, to load, remove, store or have at its disposal any material or equipment left by the exhibitor or its suppliers. Expenses and penalties resulting from not removing these materials will be charged on the exhibitor.
- 3.10 All logotypes, images or any distinctive and/or promotional element should always be located within the limits of the assigned space. Therefore, it cannot exceed the limits of 2.40 meters of height, 3.00 meters to the sides and 3.00 meters to the front. Likewise it is strictly forbidden to project and/or direct towards the exterior of the stand any kind of images, illumination, sound, noise, etc.
- 3.11 Hotel Xcaret provides free Wi-Fi in the rooms and public areas. In the case that a customized connection is required in the session rooms, it is mandatory to inform the Organizer or EVENTOS MB8 DE MEXICO S.A. DE C.V. 45 days prior to the starting dates of the event and to verify the exhibitor needs with the service supplier.

4. Energy and electric installation

- 4.1 Any special or additional request of charge/energy is submitted to the approval of CANIMOLT PROYECTOS Y SERVICIOS, A.C., who will submit it to the approval of Hotel Xcaret. The exhibitor will be responsible for explaining the electrical requirements to the Committee.
- 4.2 The wiring of the stand will not, under any circumstance, hang from the structure and/or columns. It will have to be hidden and conducted along the proper

canalizations of the screen system and/or be properly indicated and protected under the carpet.

4.3 Wires must not have any unions nor be tied to one another with tape, for that matter electric boxes of distribution shall be used.

4.4 It is strictly forbidden for any external person to the hotel to climb up or circulate around in the building structure. If it occurs, the stand will be shut down.

4.5 Wiring in the stand must fulfill the following regulation:

All switches must be thermo-magnetic, according to the capacity of the electric loads to be handled.

Wires for the electric connection of lamps can be heavy duty or duplex, but they must comply (in terms of caliber) with the requirements of the electric load.

Electric boxes of distribution must be used at all times for uniting wires.

4.6 Hotel Xcaret reserves to itself the right to disconnect and withdraw any electric devices, light bulbs, lamps spots or any similar electric appliance from the modules that doesn't comply with the proper request of capacity enlargement. This, with no purposes other than to protect the event facilities from electric overloads as a result of unforeseen loads and to ensure the electric supply for every exhibitor.

5. Platforms control for loading and unloading

5.1 Access will only be allowed in the dates and schedules specified by EVENTOS MB8 DE MEXICO S.A. DE C.V., the Organizer and the established parties in the corresponding contract.

5.1 The entrance of any kind of load (boxes, packages, furnishings, equipment, etc.) through any door other than the assigned for such purpose or during the exhibition or the event is forbidden.

5.2 During the assemblage of the stand and the dismantling of it, each enterprise will be responsible for every member of the staff to wear their identification tag of Hotel Xcaret in a visible place as well as the necessary safety equipment.

5.3 Every Exhibitor and its staff have the commitment to follow the rules hereby established as well as those of the Hotel Xcaret. Exhibitors also have the commitment of bearing any expenses derived from the use of the ground and/or from licenses or permits from labor unions or from the Municipality of Solidaridad, Quintana Roo. Decoration or exhibition material brought into the Hotel Xcaret by the guests must be authorized in writing by the Organizer or its representative prior to the day of arrival in order to prevent any damages to the furnishing or its accessories.

- 5.4 Hotel facilities will be delivered free of trash or any kind of waste from the exhibition material in the agreed date and time at the latest. In the case of needing assistance from the Hotel Xcaret staff at the end of an event to withdraw exhibition material or heavy waste used by the exhibitor, there will be a financial charge given the time, equipment and workforce used for such task.
- 5.5 CANIMOLT PROYECTOS Y SERVICIOS, A.C., will not hold or be held responsible for the damage or loss or any merchandise or articles introduced without authorization to the Hotel Xcaret facilities. Therefore, exhibitors must show their insurance policy to EVENTOS MB8 DE MEXICO S.A. DE C.V..
- 5.6 UNLOADING PROCEDURE: Immediately after locating the vehicle in the platform area, the setting up staff must proceed to unload the content and put the materials in the platform, so once the vehicle is withdrawn they can proceed to transport their materials into the exhibit area. It is forbidden for any vehicle to remain in the maneuver area if the responsible staff is not unloading the content. Otherwise, a conventional penalty will be applied; this penalty will be in direct proportion to the parking time spent in the specified area.
- 5.7 Vehicles in the area can only be located in the maneuver area when the exhibitor's materials and staff are in the platform. Vehicles waiting for their turn to execute their loading and unloading maneuvers should be located in nearby areas where parking is permitted, and turn off their engines.

6. Assemblage and decoration contractors.

6.1 The responsibility of EVENTOS MB8 DE MEXICO S.A. DE C.V. and the exhibitor is to communicate the content of these regulations and its specifications to all of his employees as well as to all suppliers that will take part in the event. At all times, the exhibitor is responsible for any damage or problems caused by his suppliers.

6.2 If the exhibitor is not a guest of Hotel Xcaret, he must pay a "Day Pass" in order to be able to access the hotel facilities and the spaces designated for food services.

7. Insurances.

7.1 It is highly recommended for all exhibitors to hire insurance in order to be protected of risks related to their material and equipment. It is also recommended to foresee that it has extraterritorial cover for transit and in place, as well as insurance against theft, civil responsibility and damages to the own property or to a third party.

7.2 CANIMOLT PROYECTOS Y SERVICIOS, A.C. will not hold responsibility for damages of the materials and elements in the exhibition, products, equipment or exhibitor's staff, regardless of whether they resulted from a fire, storm or any kind of natural disaster, failures of air conditioning or central heating systems, theft, burglary, threat of bomb or for any other reason such as acts of nature or force majeure. Every asset in the event is on account and risk of the exhibitor, who holds responsibility for them at all times and for hiring insurance that will protect him.

8. Labor aspects.

8.1 The parties celebrate a contract as independent entities. Therefore, each of them will employ its own elements; employees and personnel to comply with the obligations hereby established and will hold responsibility for the rights and obligations derived from their contractual relationship with the people aforementioned. For such reason, CANIMOLT PROYECTOS Y SERVICIOS, A.C., will not hold any kind of responsibility in the present or the future derived from any conflict between the Exhibitors and their hired staff.